



Inter-Service Club Council of the City of Fairfax 2017 Volunteer of the Year Program

The Fairfax Inter-Service Club Council is pleased to invite your organization to select a member of your organization to be recognized by the Fairfax community as your organization's 2016-17 Volunteer of the Year.

The recognition ceremony will be held on Wednesday, August 2, 2017 at the Stacy C. Sherwood Community Center on Old Lee Highway in Fairfax beginning at 7:30 p.m. Guidelines as follows:

Time Frame

Generally whatever is used by your group as its club year, such as:

Calendar year 2016

Fiscal year, major portion in 2016

Selection Process

Select your Volunteer of the Year using your group's selection criteria, such as:

What they do for your organization

What they do for their community

Submission Package Checklist

Complete attached form, including:

Brief biographical sketch telling why the person was selected

(Please type if at all possible, even if form is hand written, and email as an attachment or in body of email message)

Contact information:

Volunteer's full name (for Recognition Certificate)

Address (for formal invitation)

Telephone number

Email address, if available

Check for \$15.00 (made out to ISCC)

Send to:

Connie Lauther

9938 Great Oaks Way

Fairfax, VA 22030-1616

Send Nomination form to:

Laura Raymond, Branch Manager

City of Fairfax Regional Library

laura.raymond@fairfaxcounty.gov

703-293-2103

Form and check are due by June 7, 2017.

Organization presidents or designated representatives are invited to introduce their volunteer **briefly** (2-3 minutes maximum). ISCC will contact the volunteers and organization presidents prior to the ceremony.